



DEPARTMENT OF PERSONNEL

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MEMO PERD #04/02

January 31, 2002

TO: Department Directors
Designee for Alcohol and Drug Testing Program

FROM: Jeanne Greene, Director
Department of Personnel

SUBJECT: ALCOHOL AND DRUG TESTING PROGRAM

Enclosed is a revised copy of the *Alcohol and Drug Testing Program*. This includes the revision to NAC 284.884 that reflects a change in the maximum allowable concentration of alcohol in an employee's blood or breath. The uniform standard for all employees is now .01 gram by weight of alcohol per 100 milliliters of blood or per 210 liters of breath while on duty. This reflects a zero tolerance for the consumption of alcohol when an employee is on duty.

We have also made changes throughout the program to reflect the name change of American Pathologist Laboratories to American Medical Laboratories. The Field Service Representative with American Medical Laboratories has also changed and is reflected in the program.

An updated list of positions requiring pre-employment drug testing effective December 7, 2001, is included in the program. By statute, positions affecting public safety that require pre-employment drug testing must be approved by the Personnel Commission.

Collection forms and the results of pre-employment screening tests for controlled substances are sent to the department director unless a designee has been specified. If you wish to change the designee for receipt of drug testing results, you should submit the change in writing to my attention.

Thank you for your continued support in ensuring the State maintains an alcohol and drug free workplace for our employees. Questions regarding the program should be referred to Phil Hauck at (775) 684-0130.

JG:cp

cc: Phil Hauck, Supervisory Personnel Analyst, Department of Personnel
Agency Personnel Liaisons